



WEASENHAM PARISH COUNCIL

Serving
Weasenham Saint Peter and Weasenham All Saints

Minutes of the Ordinary Parish Council meeting Held on Tuesday 30th January 2024 at 7.00pm At Weasenham Community Building

Weasenham Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation sessions. The law does not permit members of the public and press to take part in the debates.

Time allocated to the public

- A parishioner asked what will be the advantage of having the white gateways on the A1065. The parishioner also noted that previously play equipment had been a priority for the Parish Council members, is that still the case? Cllr Romanovsky replied that the gateway idea was a suggestion from a member of public, so this was investigated to see if it was feasible. However, the Parish Council had not realised they would cost so much. Some of the cost is taken up with traffic management while they are being installed. Cllr McClenaghan explained what the gateways would look like, comparing them to other local gateways that are already in position. It was noted that Cllr Kiddle-Morris may have grant money that could support the funding of this but if not, then this is not in budget, as it is not affordable this year. Cllr McClenaghan noted that the gateways may not have the same slowing effect as they do in other villages. It was noted that previous councils found that from their consultation that parishioner priority was for exercise equipment. Cllr Romanovsky noted that repairs to play equipment in the previous council's term. It was noted that the last consultation was probably conducted over 7 years ago so needs to be redone. Councillors confirmed they would act on the conclusions of the consultation as much as possible. Cllr McClenaghan noted that although the Solar Fund income is regular at the moment there is no guarantee this would continue and noted how the Solar Fund money is being used.
- A parishioner noted that there are some aspects of the website that needs updating.
- A parishioner asked why quotes were considered in a confidential item. Cllr Romanovsky explained that it is usual for quotes to be considered in a confidential item at the end of the meeting. Cllr McClenaghan noted that there is an option to continue with the current Grounds Maintenance contractor as the contract allows for the previous contract to be continued. The Parish Council is going to conduct a parish consultation and seek quotes. The Parish Council has written to the Bishop of Norwich asking for financial assistance

towards cutting the grass in the churchyards. The response was that there are no funds available.

Cllr Romanovsky invited parishioners to write in with comments.

Present:

Cllr M Romanovsky – Chair, Cllr T McClenaghan – Vice Chair, Cllr J Hargreaves

15 parishioners

1. To accept apologies for absence

All present.

No apologies from ward or county councillors

K Spence has resigned, and Cllr Romanovsky thanked him for his work while a Councillor. Clerk to write a letter of thanks for his contribution to the Parish Council.

2. To receive declarations of interest

There were no declarations of interest.

3. To approve the minutes of the Parish Council meeting held Tuesday 19th December 2023

Cllr McClenaghan proposed that the minutes be approved, this was seconded by Cllr Hargreaves and agreed to by Cllr Romanovsky. It was therefore **resolved** the minutes should be signed as a true and accurate of the meeting.

4. Finance

a. To receive bank account balances as of 24th January 2024

Account name	Balance
Weasenham Parish Council Community Account (WPCCA) *****23	£2,836.62
Solar Fund Account (SFA) *****26	£15,026.08
Former Highways & Surveyors Account (FHSA) *****12	£983.11
Weasenham Parish Council Savings Account (WPCSA)*****36	£2000.65
Weasenham Greens Chairty Account (WGCA) *****07	£1400.42

b. To receive details on income received since the last meeting

Payee	Detail	A/C	Payment type	Received
WPCSA	Transfer of funds	WPCCA	Trf	£2000.00
WPCCA	CB Hire - IP	SFA	Cash	£11.00
WPCCA	CB Hire - JJ	SFA	Cash	£25.00

WPCSA	Trf to WPC	SFA	Trf	1004.30
WPCSA	Hire for FROG quiz/Art Class	WPCSA	Cash	75.00

c. To approve payments made prior to the meeting in line with the budget

Payee	Detail	A/C	Payment type	Total Amount Payable
Anglian Water	CB water	WPCCA	DD	£92.97
S2 computers	IT Support	WPCCA	DD	£60.30
Eon	Electric	WPCCA	DD	£93.51
WPCSA	Transfer of funds	WPCSA	Trf	£2000.00

d. To consider and approve amounts for payment

Payee	Detail	A/C	Payment type	Total Amount Payable
Gail Robinson	Expenses claim – defibrillator pads	WPCCA	BACS	£92.94
Gail Robinson	Expenses claim – WIX domain	WPCCA	BACS	£12.46
PPL PRS	Performance Licence – Invoice due 14/2/24 (PY£139.20)	WPCCA	BACS	£150 max
Gail Robinson	Locum Clerk	WPCCA	BACS	£685.67

Cllr McClenaghan proposed that the payments should be agreed, this was seconded by Romanovsky and Cllr Hargreaves also agreed.

Cllr Hargreaves proposed that the Wensum Electrical invoice should be paid once the work undertaken and is found to be as expected rather than the contractor having to wait until the next Parish Council meeting for payment. This was seconded by Cllr Romanovsky and Cllr McClenaghan also agreed.

5. To consider the budget for 2024/25

Cllr Romanovsky explained that the Clerk and Councillors had gone through the budget figures prior to the meeting. Cllr Romanovsky duly went through each line of the proposed budget. It was agreed this would be the budget for 2024/25.

6. To resolve upon the Precept requirement for 2024/25

Cllr McClenaghan proposed that the precept required for 2024/25 should be £16,996.00. This was seconded by Cllr Hargreaves and Cllr Romanovsky also agreed. It was **resolved** to request a precept of £16,996.00.

7. To consider and approve the Financial Regulations

The Clerk circulated the Financial Regulations prior to the meeting. It was agreed that no changes were necessary. Cllr Romanovsky proposed that the Financial Regulations should be adopted. This was seconded by Cllr McClenaghan and Cllr Hargreaves also agreed.

8. To consider and approve the Financial Risk Assessment

The Clerk circulated the Financial Risk Assessment prior to the meeting. It was agreed that no changes were necessary. Cllr McClenaghan proposed that the Financial Risk Assessment should be adopted. This was seconded by Cllr Hargreaves and Cllr Romanovsky also agreed.

Meeting to Be Suspended for Further Time Allocated to the Public

- A parishioner noted that he has not got the Parish Council strimmer, and this has already been handed back to the Parish Council. Councillors acknowledged this was correct.
- A parishioner asked about the payments made by the District Council on behalf of the Parish Council in the earlier months of the financial year, specifically asking if they reconcile with the amounts recorded and authorised in the minutes and the amount on the invoice. Cllr Romanovsky explained that the total amounts paid by the District Council would reconcile with the amount shown on the invoices, however there may have been some reporting errors. It was agreed that all errors would be presented in a table, together with all explanations and considered at the next meeting.
- A parishioner asked if the outstanding land rent had been recovered yet. Cllr Romanovsky noted that this is still being pursued.
- A parishioner asked if rental increases had been made yet. Cllr Romanovsky said not yet.
- A parishioner questioned the quoting process in relation to the electrical quotes. Cllr McClenaghan explained the process undertaken.
- A parishioner asked for volunteers for distributing some village magazines in the east of the village, and asked if this request could be advertised on Facebook. The Councillors duly agreed to this.

9. To receive items for the next agenda

- Co-option of new councillors.

Set date of next meeting 19th March 7pm

Former highway surveyors' charity meeting 19th March 6.15pm

10. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

Cllr Hargreaves proposed that the meeting close on the grounds of confidentiality. This was seconded by Cllr McClenaghan and Cllr Romanovsky also agreed.

a. To discuss Clerk appointment

It was **resolved** to appoint Gail Robinson as Parish Council Clerk, upon successful checks.