



WEASENHAM PARISH COUNCIL

Serving
Weasenham Saint Peter and Weasenham All Saints

Notice of a Meeting of the Parish Council Dated this day Wednesday 9th September 2026

Councillors are hereby summoned to attend the next Ordinary Parish Council Meeting of Weasenham Parish Council on Tuesday 15th September 2026. The meeting will be convened at the Weasenham Community Building at 7.00pm, immediately following on from The Green Charity Meeting which begins at 6.30pm

Gail Robinson
Clerk and RFO to Weasenham Parish Council
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Weasenham Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation sessions. The law does not permit members of the public and press to take part in the debates.

Agenda

1. To record the names of those present
2. To accept apologies for absence
3. To note the number of vacancies on the Council and consider any co-option applications
4. To receive declarations of interest
5. To allow time for public participation and to note that there will only be one public participation opportunity at meetings, however the Chairman has the authority to invite a member of the public to speak at any point during the meeting if their input is considered helpful for a specific agenda item
6. To receive a report from District and County Councillors
7. To approve the minutes of the Ordinary Parish Council meeting held Tuesday 21st July 2026 and Matters Arising
 - a. Item 10e – ECS IT Support for August was £48.54 not £47.34
 - b. Item 10e – Grounds maint – Aug £684.00 was not paid in August
 - c. Item 5 – To note tree on field has been checked
 - d. Item 7 d – To note that the GMACCS donation of £200.00 has been made

8. Finance

a) To receive bank account balances of the Parish Council as of 9th September 2026

Account name	Balance
Weasenham Parish Council Community Account (WPCCA) *****23	£2,477.90
Solar Fund Account (SFA) *****26	£33,806.59
Weasenham Parish Council Savings Account (WPCSA)*****36	£5,613.85
Weasenham Parish Council Reserves Account (WPCRA) *****46	£3,512.34

b) To receive details on income received since the last meeting

Date banked	Payee	Detail	A/C	Payment type	Received
3/8/26	Pte hire	CB pte hire 5/8/26	23	Bank credit	£5.00
7/8/26	CM hire	Breckland	23	Bank credit	£150.00
1/9/26	Pte hire	CB pte hire 2/9/26	23	Bank credit	£5.00
7/9/26	Barclays	Interest	36	Bank credit	£24.30
7/9/26	Barclays	Interest	26	Bank credit	£88.81
7/9/26	Barclays	Interest	46	Bank credit	£6.07

c) To approve payments made prior to the meeting in line with the budget

Date paid	Payee	Detail	A/C	Payment type	Total Amount Payable
18/8/26	G Robinson	Wage and WFHA	23	BACS	£643.00
18/8/26	HMRC	PAYE/NIC	23	BACS	£35.97
18/8/26	Zurich	Insurance	23	BACS	£796.87
18/8/26	Eon	Electric	23	BACS	£34.27

d) Transfers between accounts

Date of trf	From	To	Date	Amount
14/7/26	36	46	14/7/26	£3,000.00
22/7/26	36	23	22/7/26	£2,000.00
17/8/26	36	23	17/8/26	£2,000.00

e) To consider and approve amounts for payment

Payee	Detail	A/C	Payment type	Amount Payable
G Robinson	Wage & WFHA Sept	23	BACS	£741.10
G Robinson	Travel	23	BACS	£26.40
TGS	Grounds maint - Aug	23	BACS	£684.00
TGS	Grounds maint - Sept	23	BACS	£684.00
ECS	IT Support – Sept	23	BACS	£40.74
HMRC	PAYE/NIC	23	BACS	£78.97
NorfolkALC	Email	23	BACS	£62.04
Wave	Water	23	DD	£22.22
T McClenaghan	Exp claim Defib pads	23	BACS	£71.20
T McClenaghan	Exp claim Cleaning	23	BACS	£18.43
T McClenaghan	Exp claim Cleaner	23	BACS	£39.99
Eon	Electric	23	DD	£31.70

f) To consider net position

g) To give an update on the 2025/26 accounts

9. Land and Planning

- a) Consider planning applications - None
- b) Receive planning decisions - None
- c) Consider correspondence
 - Tree Works Application: PL/2026/1179/TRE - Street Record, Lamberts Close, Weasenham St Peter

10. To consider decisions made during the month via email/phone call to be ratified at the next council meeting – none at time of agenda publication

- a) Replacement defib pads (Lambert's Close)
- b) Additional Community Building cleaning supplies

11. To discuss matters relating to the Community Building and Playing field and approve way forward

- a) To consider play equipment quotes and way forward

12. To discuss matters relating to other community projects – none at time of agenda publication

13. All items of correspondence were circulated prior to the meeting. To discuss correspondence and any items requiring an action – none at time of agenda publication

14. To consider application for Parish Partnership grant

15. To review policies

- a) Reserves Policy
- b) Risk Management Policy

16. To receive items for the next agenda

17. To confirm date of next meetings

17th November 2026 at 7.00pm

18. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admissions to Meetings Act 1960 s.1(2)

- a) To consider Clerks pay award and back date to April 2026