



WEASENHAM PARISH COUNCIL

Serving
Weasenham Saint Peter and Weasenham All Saints

Notice of a
Meeting of the Parish Council
Dated this day Wednesday 11th March 2026

Councillors are hereby summoned to attend the next Ordinary Parish Council Meeting of Weasenham Parish Council on Tuesday 17th March 2026. The meeting will be convened at the Weasenham Community Building at 7.00pm, immediately following on from The Highways Charity which begins at 6.45pm

**Gail Robinson
Clerk and RFO to Weasenham Parish Council
parishcouncil@weasenham.org**

Weasenham Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation sessions. The law does not permit members of the public and press to take part in the debates.

Agenda

- 1. To record the names of those present**
- 2. To accept apologies for absence**
- 3. To receive declarations of interest**
- 4. To note the number of vacancies on the council and consider any co-option applications**
- 5. To allow time for public participation and to note that there will only be one public participation opportunity at meetings, however the Chairman has the authority to invite a member of the public to speak at any point during the meeting if their input is considered helpful for a specific agenda item**
- 6. To receive a report from District and County Councillors**
- 7. To approve the minutes of the Ordinary Parish Council meeting held Tuesday 13th January 2026 and matters arising**
 - a. To correct an error made in item 8e – WIX was £129.60 not £126.60 as stated in the minutes
 - b. To note details of 2026 seasonal grass cutting contract

8. Finance

a) To receive bank account balances of the Parish Council as of 11th March 2026

Account name	Balance
Weasenham Parish Council Community Account (WPCCA) *****23	£1,428.18
Solar Fund Account (SFA) *****26	£20,833.71
Weasenham Parish Council Savings Account (WPCSA)*****36	£7,063.57
Weasenham Parish Council Reserves Account (WPCRA) *****46	£504.83

b) To receive details on income received since the last meeting

Payee	Detail	A/C	Payment type	Received
J Grimwood	Frog quiz 12/2	23	Bank credit	£55.00
J Grimwood	Donation 12/2 Ringfenced for grass seed/plants at carpark	23	Bank credit	£250.00
D Kruse	CB hire for 4/3	23	Bank credit	£5.00
Barclays	Interest 2/3	26	Bank credit	£52.61
Barclays	Interest 2/3	36	Bank credit	£19.10
Barclays	Interest 2/3	46	Bank credit	£1.28

c) To approve payments made prior to the meeting in line with the budget

Payee	Detail	A/C	Payment type	Total Amount Payable
Eon	CB electric 17/2	23	DD	£52.48
G Robinson	Wage & WFHA 18/2	23	BACS	£623.20
HMRC	PAYE/NIC18/2	23	BACS	£55.77
Eon	CB electric /3	23	DD	£66.07

d) Transfers between accounts

From	To	Details	Date	Amount
36	23	From savings	19/1/26	£1,000.00

e) To consider and approve amounts for payment

Payee	Detail	A/C	Payment type	Amount Payable
G Robinson	Wage & WFHA - March	23	BACS	£623.40
HMRC	PAYE/NIC	23	BACS	£55.57
ECS	IT Support - March	23	DD	£43.74
ECS	IT Support - April	23	DD	£43.74
G Robinson	Travel	23	BACS	£21.60
Top Garden Service	Grass cutting - March	23	BACS	£684.00
Top Garden Service	Grass cutting - April	23	BACS	£684.00

f) To confirm receipt during the period 010126 to 280226 the financial statements for October, November and December including bank reconciliation, end of month summary of bank balances provided by Barclays, Summary of transfers, transaction list, cost code summary and net position

g) To consider net position and any budget changes necessary – a review of performance against the budget

- h) To consider setting up a Standing Order to pay Top Garden Service
- i) To note position regarding the 2024/25 External Audit
- j) To consider donation requests
 - Great Massingham Community Car Hire (payment April)
- k) Internal Control Councillor to note completion of internal checks

9. Land and Planning

- a) Consider planning applications - None
 - b) Receive planning decisions - None
 - c) Consider correspondence
 - **For information Reference No:** PL/2026/0178/TCA **Site Address:** The Old Vicarage Massingham Road, Weasenham **Proposal:** T1 Cedar, T2 Prunis and T3 Western Red Cedar - To remove all of the above to ground level
 - **For information Reference No:** PL/2026/0077/TCA **Site Address:** Weasenham Hall Rougham End, Weasenham **Proposal:** Lime tree - Complete felling
- 10. To consider decisions made during the month via email/phone call to be ratified at the next council meeting**
- 11. To discuss matters relating to the Community Building and Playing field and approve way forward**
- a) Play equipment update
- 12. To discuss matters relating to other community projects – none at time of agenda publication**
- 13. To formally record all matters relating to the Solar Fund**
- a) To receive updates on authorised Solar Fund funding
- 14. To consider policies**
- a) Community Building Management Plan
- 15. To consider Community Asset Transfers**
- 16. All items of correspondence were circulated prior to the meeting. To discuss correspondence and any items requiring an action**
- 17. To give an update on highway issues**
- 18. To note circulation of professional updates and training opportunities from Clerks and Councils Direct, NCC, NorfolkALC, NALC, NorfolkPTS, Breckland Council and discuss any items requiring an action – none at time of agenda**
- 19. To receive items for the next agenda**
- 20. To confirm date of next meetings**
- a) Parish Council ordinary meeting – 19th May 2026 at 7.00pm
- 21. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admissions to Meetings Act 1960 s.1(2)**
- a) To consider Clerk's annual review